

**MINUTES
REGULAR BOARD MEETING
BOARD OF EDUCATION
WARREN WOODS PUBLIC SCHOOLS
JUNE 3, 2024**

Call to Order

The meeting was called to order by President Schulte at 6:01 P.M. in the Board Room of the Administrative Service Center, 12900 Frazho Road, Warren, MI.

Roll Call

Members present: Walsh, Zannetti, Fitzpatrick, Hiller, Garcia, and Schulte. Absent with Notice: Nitz. Also present were Superintendent Stacey Denewith-Fici, Deputy Superintendent Neil Cassabon, Curriculum Director Kara Beal, Technology Director Kevin Hustek, Warren Woods Middle School Principal Donny Sikora, CTE Director Steven Kay, Director of Facilities and Transportation Don Ball and Executive Assistant Jackie Miracle.

Pledge of Allegiance

Agenda Approval

It was moved by Fitzpatrick supported by Zannetti to approve the Agenda presented. The motion carried 6 – 0.

Minutes

It was moved by Walsh supported by Hiller to approve the Minutes of the Regular Meeting of May 13, 2024 as presented. The motion carried 6 – 0.

Correspondence

None.

Treasurer's Report

Deputy Superintendent Cassabon presented the April 2024 Treasurer's Report. He began with General Fund Local Revenue consisting of local tax collections, investment earnings, Adult Education tuition, building rental and athletic gate receipts. State Revenue consisted of Wayne RESA and Federal ISD program grant reimbursements in addition to State Aid, and Incoming Transfers reflected an Enhancement Millage payment from the ISD. Next, a review of Food Service Local Revenue reflected local ala carte sales, catering revenue and earnings on investments while State and Federal revenue consisted of breakfast and lunch claims. Finally, a review of the Centers Program reflected State Aid in addition to a payment from the ISD.

Mr. Zannetti noted payment from the ISD Centers Program and asked when payments would "true up" and Deputy Superintendent responded that one more payment was expected this year and the next payment in August would "true-up."

Payment of the Bills

It was moved by Walsh, supported by Zannetti to pay the following bills as presented:

General Fund	\$	908,742.03
Center Programs		3,848.71

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Payment of the Bills (continued)

Food Service Fund	134,739.90
Child Care Fund	24,796.73
Bond 2020 Series I	149,103.30
2023 Energy Bond	109,835.90

The motion carried 6 – 0.

Mr. Garcia asked for clarification on a payment to Early Childhood Investment Services and Mr. Cassabon explained it was a repayment from an overpaid grant.

Mr. Zannetti asked what content was associated with a payment to Dell and Mr. Cassabon replied that it covered replacement computers, the bulk of which were elementary laptop carts, custodial work stations and replacements. Mr. Zannetti followed up and asked what the computer replacement plan currently is and Mr. Cassabon replied it was a five year replacement plan.

Mr. Hiller noted a payment to Big Lakes Lawn Care and asked if they were a new contractor. Mr. Cassabon replied that they recently merged and that is their new name.

Old Business

None

New Business

Reports

Staff Recognition: MSBO Meridian Award

Superintendent Denewith-Fici announced that MSBO representatives Brian Marcel and Debbie Kopkau were here tonight to present Deputy Superintendent Cassabon and Technology Director Kevin Hustek, along with the entire WWPS Tech Team, with the 2024 MSBO Meridian Award of Excellence Honorable Mention for their work on the WWPS Ransomware Protection Program. They explained that the Meridian Award was a special recognition for acknowledging special business practices and that the WWPS Tech Team implemented a cyber wall back-up that ensures district data is secure even in the event of a ransomware attack.

President Schulte thanked Mr. Cassabon, Mr. Hustek and the WWPS Technology Team for their efforts in this project.

Staff Recognition: 2023-24 Retirees

Superintendent Denewith-Fici recognized WWPS retirees from 2023-24 stating their total combined years of service equaled 310.5 years. She presented Certificates of Recognition to the following: Debbie Checkle, Carol D'Anna, Lisa Flanigan, Al Gulick, Megan Hohensee, Laura James, Susan Lawrence, Susan Lift, Rebecca Skvarce and Paul Zuccaro and expressed her gratitude on behalf of WWPS. Also recognized this evening but not present were Tom Dembinski and Curt Rotter.

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New Business

Reports

Budget Forecast Update #2

Deputy Superintendent Cassabon presented an update to the Board on the final changes to the budget development process which included updated assumptions to the forecast presented at the March 25, 2024 Special Board Meeting.

He began with Revenue stating that the 2024 tax values resulted in an increase in non-taxable values and due to the size of the increase there will be a Headlee rollback; however, it will not affect us. Next, he noted a projected decrease in enrollment and reviewed funding changes which include the elimination of Hold Harmless funding and an estimated decrease in IDEA and Title IV funding. He reviewed staff changes that would affect expenses, in addition to increases in insurance and Workers' Compensation premiums.

In conclusion Deputy Superintendent Cassabon stated the changes would be posted on the district website and ready for final approval at the June 24, 2024 Board Meeting.

President Schulte inquired about the increased MAC dues and Deputy Superintendent Cassabon stated that the officiation portion is keeping up with Oakland County who received a substantial increase.

Mr. Zannetti referenced rising insurance premiums and asked how often it was quoted out. Deputy Superintendent Cassabon stated that the district is part of a statewide pool made up exclusively of school districts and noted that there are very few insurance pools. Mr. Cassabon noted the largest impact is a result of the transition from the August premium.

Resolution: 2024-2025 MHSAA

Superintendent Denewith-Fici explained that membership to MHSAA accepts the constitution and By-Laws of MHSAA as the governing code under which the district shall conduct its program of interscholastic athletics. It is recommended that the Board approve the Membership Resolution covering August 1, 2024 through July 31, 2025 as presented. It was moved by Fitzpatrick, supported by Walsh to approve the Membership as presented. **ROLL CALL VOTE: Ayes:** Walsh, Zannetti, Fitzpatrick, Hiller, Garcia, Schulte. **Nays:** None. The motion carried 6 – 0.

Emergency Purchase

Superintendent Denewith-Fici stated that per Board policy she is required to make public the emergency repair purchases for the chiller at WWT.

Deputy Superintendent Cassabon added that two quotes were secured; however, due to time constraints, the recommendation was made to move forward with the repairs as an emergency purchase.

Textbook Adoption: High School Health Science Medical Assistant

Superintendent Denewith-Fici stated that Curriculum Director Kara Beal would give an overview on the recommendation to adopt a new textbook for the CTE Health Science Medical Assistant Program.

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New Business

Textbook Adoption: High School Health Science Medical Assistant (continued)

Ms. Beal introduced and expressed her thanks to CTE Director Steven Kay and WWT Health Services Teacher Erin Sevela who, along with WWT Health Services Teacher Stacy Servay, spearheaded the effort in order to make an informed recommendation.

Ms. Sevela provided the Board with information regarding the adoption process emphasizing the importance of keeping current due to rapid advancement. After much consideration and approval by DSAT on May 16, 2024, it is recommended that the District adopt the textbook resource “Hartman’s Medical Assisting: The Basics”.

Mr. Fitzpatrick inquired about the success rate students have had with the certification test. Ms. Sevela stated last year five students qualified and this year the number increased to 32 students; however, she stated that there is still room for growth.

Mr. Zannetti commented that information updates very quickly and asked if the opportunity to get a revised version of the text within a specific timeframe was an option. Ms. Sevela stated that they were informed that a new version would not be coming out for four to five more years.

Trustee Garcia added that this curriculum has been very well-vetted, as the DSAT Committee has a rigorous certification process.

It was moved by Zannetti, supported by Walsh to approve the **Textbook Adoption:** High School Math as presented. **ROLL CALL VOTE: Ayes:** Walsh, Zannetti, Fitzpatrick, Hiller, Garcia, Schulte. **Nays:** None. The motion carried 6 – 0.

Textbook Adoption: Middle School enVision Mathematics Resources

Curriculum Director Kara Beal introduced Secondary Math Coach Brandy Fairley, who worked with the ISD, on the navigation process of the recommendation. Ms. Beal stated that Dr. Fairley would present information to support the proposal approved by DSAT on May 26, 2024.

Dr. Fairley introduced WWMS Math Teachers Mary Compton and Nichole Karr and EHS Math Teacher Amy Kresiak, in addition to WWMS Principal Donny Sikora, who were also part of the enVision recommendation process. Dr. Fairley began with some background on the current program which has been in use for the last ten years. She provided data to support the need for a new middle school math instructional resource to better support students learning and achievement. She stated that enVision provides a component for vertical alignment and a continuous flow with the Bridges Program for middle school math instruction. The program encourages learning math in multiple ways and provides connections to real world applications. Other factors of consideration include better resources for parents and the capability to coordinate with Schoology.

Finally, Dr. Fairley covered costs which include digital licensing, free teacher’s editions, manipulatives and intervention-based support, with the possibility of adding the online intervention resource. She stated that other programs considered had a similar price structure which included annual fees.

Trustee Garcia commented as part of DSAT, cost was a considerable factor, however, this provides a workable chance to flow from elementary to middle school and bring proficiency up.

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New Business

Textbook Adoption: Middle School enVision Mathematics Resources

Vice President Zannetti asked how the flow from Bridges to enVision was evaluated. Dr. Fairley replied that the instruction is similar, with both programs using the “low floor, high ceiling approach” and provides multiple levels of parent support. Mr. Zannetti asked why the curriculum had not been updated prior to this recommendation and Ms. Beal stated that a new adoption was in consideration prior to the pandemic. Mr. Zannetti asked if there were any other textbooks older than five years old currently in use and suggested if so, updates should be considered. Next, Mr. Zannetti inquired about a 1:1 student/laptop ratio and suggested the district reach out to providers to offer a family discount on home devices.

Trustee Garcia added that one of the hidden benefits of enVision is that the repetitive rigor of the program provides students who may already be intimidated by math more chances which makes it more accepting for students.

It was moved by Zannetti, supported by Fitzpatrick to approve the **Textbook Adoption:** Middle School enVision Mathematics Resources as presented. **ROLL CALL VOTE: Ayes:** Walsh, Zannetti, Fitzpatrick, Hiller, Garcia, Schulte. **Nays:** None. The motion carried 6 – 0.

Personnel Items

Superintendent Denewith-Fici presented the Personnel Items for Board Approval.

Leaves:

As presented.

It was moved by Fitzpatrick, supported by Hiller to approve the **Leaves** as presented. The motion carried 6 – 0.

New Hires:

Raghda Abbo – Lunch Supervisor – Westwood Elementary – 5/15/24.

Rita Assi – Lead Caregiver – Early Childhood Center – Date of hire 5/8/24.

Stephanie Bowden – Lunch Supervisor – Pinewood Elementary.

Rachel Caza – Substitute Teacher – District – Date of hire 4/30/24.

Jill DeVoll – CTE Administrative Professional Assistant – ASC – Date of hire 5/20/24.

Tia Neal – Childcare Assistant – Early Childhood Center – Date of hire 5/14/24.

It was moved by Fitzpatrick supported by Hiller to approve the **New Hires** as presented. The motion carried 6 – 0.

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Public Expression

Sarah Hinkle, GSRP Classroom Assistant, expressed her concern with regard to the GSRP Classroom Assistant pay scale.

President Schulte thanked her for public expression and stated the Board would discuss her concerns with the Superintendent and Administration.

Negotiations

It was moved by Zannetti supported by Fitzpatrick that the Board move to Closed Session for discussion of Negotiations. **ROLL CALL VOTE: Ayes:** Walsh, Zannetti, Fitzpatrick, Hiller, Garcia, and Schulte. **Nays:** 0. The motion carried 6 – 0.

The Board moved to Closed Session at 7:38 PM.

The Board returned from Closed Session at 8:11

Adjournment

It was moved by Fitzpatrick supported by Zannetti to adjourn the meeting at 8:12 PM. The motion carried 6 – 0.

Respectfully submitted,

Kay F. Walsh
Secretary