

**Warren Woods Enterprise High School**  
**28600 Suburban**  
**Warren, Michigan 48088**  
**(586) 439-4407      Fax: (586) 578-9474**

## **What is Enterprise High School?**

Enterprise High School is an alternative program that offers a "different" path to high school completion for 16 to 19-year-old students. Successful completion of our program will provide the student with a state endorsed high school diploma. Completion will also provide the student with the skills necessary to continue his or her education, perform in the workplace, and become an achieving autonomous adult.

## **Who may attend?**

The program is designed for any Macomb County resident between 16 to 19 who wants a high school diploma. **To apply, complete and sign Enterprise High School enrollment application form.**

Upon acceptance, students must obtain “drop slip” and transcript from previous high school, birth certificate, and copy of immunizations records.

We often have a waiting list. Please apply as early as possible to ensure your future at Enterprise High School.

## **School Hours of Operation:**

Office Hours: 7:00 a.m. to 3:00 p.m. Monday through Friday  
Class Hours: 7:35 a.m. to 2:30 p.m. Monday through Friday

## **School Closing Information:**

If for any reason the school must be closed, please listen to the radio or watch for closing information on the television. We will be closed only if the Warren Woods District is closed. This information is usually posted on Twitter as well.

## **Staff:**

Timothy L. Baldwin, Coordinator  
Lynn Maljak, APA  
Jason Nostrant, Counselor  
Aimee Carbone, Special Education Coordinator  
Michele Morgan, Occupational Therapist

## Teachers:

Cateena Fondren	Jamie Foster
Chris Ubelhor	Nicole Szymberski
Leslie Morris	

## Credits:

For each successful class hour, a student may earn .25 credit per quarter, typically seven credits per year. Students are assigned to the classes needed to complete their graduation requirements. Credits are awarded at the end of each quarter.

## Report Cards:

Report cards will be issued at the end of the quarter. Enterprise High School awards the following grades:

<i>A</i>	<i>Excellent Achievement</i>
<i>B</i>	<i>Commendable Achievement</i>
<i>C</i>	<i>Average Achievement</i>
<i>D</i>	<i>Poor Achievement</i>
<i>NC</i>	<i>No Credit Awarded</i>
<i>I</i>	<i>Incomplete - must be completed within allowable time Requires prior arrangement with staff</i>
<i>CR</i>	<i>Credit Issued</i>

## Graduation Requirements

4.0	English	3.0	Social Studies (U.S. & World History)
4.0	Mathematics (Algebra 1 & 2, Geo., Senior Math)	.5	Civics, Econ)
1.0	Health	3.0	Science (Biology, Chemistry or Physics, & Science Elective)
1.0	Visual, Performing, Applied Arts Online Learning Experience	2.0	Electives
		2.0	Two year(s) of Foreign Language

## Graduation Requirements (cont.):

To receive a diploma, a student must earn the required number of credits by the end of the spring semester. The graduation ceremony is a privilege earned by students who have completed all their graduation credits. **No students may participate in the commencement and graduation ceremony until all graduation requirements are successfully met.** All fines and fees owed to EHS, or any previous school, must be paid in full to participate in the graduation ceremony.

## **M-STEP AND SAT TESTING:**

All high school students must try all parts of the SAT, ACT Work Keys, and MSTEP State Assessments to be eligible for graduation, unless indicated otherwise in an IEP (Individualized Education Program).

## **Enterprise Class Opportunities:**

Along with the academic classes that each student will be required to take, these Enterprise classes can satisfy the requirement for vocational and elective credits: Art/Visual Communication and Credit Recovery online learning. The Enterprise classes offer students a unique opportunity to try their hand in these areas and to make up for lost credit.

## **Final Exam Incentive:**

Students who meet the following criteria during each quarter may be excused from taking their final exam in the class listed below. Teachers have the right to use professional discretion when excusing students from the final.

- 1.) Students must earn a grade average of 85% or higher at progress reports AND the Friday before exams.
- 2.) Students must have 5 or fewer absences (excused or unexcused) during the 10-week quarter.
- 3.) Students must have 3 or fewer tardies during the 10-week quarter.
- 4.) Students must have no more than 3 minor behavioral write-ups (hall sweeps, dress code, etc.) during the 10-week quarter.
- 5.) Students must not be suspended (ISS or OSS) in the 10-week quarter.

## **Nondiscrimination Policy:**

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the Elliott-Larsen Civil Rights Act of 1977, it is the policy of the Warren Woods School District that no person shall, on the basis of race, color, religion, national origin or ancestry, gender/sex, age, disability, height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. For information, contact (586) 439-4401.

Inquiries related to discrimination on the basis of disability should be directed to: Stacey Sward, Special Services Coordinator, 12900 Frazho Rd., Warren, MI 48089. (586) 439-4464.

Direct all other inquiries related to any other discrimination to: Ms. Stacey Denewith-Fici Superintendent, 12900 Frazho Rd., Warren, MI 48089. (586) 439-4417.

## **Parent Involvement/Resources**

The staff of EHS believes communication between the home and school is critical. Enterprise High School offers an Open House in the fall and encourages parents to attend parent/teacher conferences, and parent-teacher contact at any time. **Please try to make these events a priority.**

**-School Website**

**<http://www.warrenwoods.misd.net/our-schools/enterprise-high-school/>**

**-Powerschool Parent Portal**

**<https://ps.waw.misd.net/public/home.html>**

**-Suicide Prevention (Michigan)**

**<http://masponweb.org/>**

**-C.A.R.E.**

**<http://www.careofsem.com/>**

**-Care Solace**

**<https://www.warrenwoods.misd.net/our-district/care-solace/>**

**-Warren Police Department:**

**<http://www.cityofwarren.org/index.php/government/police-department>**

## **Contacting EHS:**

Please contact the school, for any reason, concerning your student. The school office can be reached during school hours at (586) 439-4407. The staff of EHS encourages your input regarding your student and appreciates the support you provide your student.

***It is important that each parent contacts the school with an emergency telephone number and an alternative contact person in case of emergency.***

***\*\*Enterprise High School will not be responsible for lost or stolen property. \*\****

# EHS CODE OF CONDUCT

## Expected Behaviors

Each student shall be expected to:

- abide by national, state, and local laws as well as the rules of the school;
- respect the civil rights of others;
- act courteously to adults and fellow students;
- be prompt to school and attentive in class;
- work cooperatively with others when involved in accomplishing a common goal, regardless of the other's race, color, religion, national origin or ancestry, gender/sex, age, disability, height, weight, or marital status;
- complete assigned tasks on time and as directed;
- help maintain a school environment that is safe, friendly, and productive;
- act always in a manner that reflects pride in self, family and in the school
- use appropriate language that would be respectful for all individuals
- follow all specific individual classroom rules and procedures.

## Digital Learning Behaviors (Subject.com)

- No cell phone use in the lab or during online learning experiences
- User must submit his/her own work
- No food or drinks
- Academic websites only
- Return all headphones and respect all equipment
- Automatic suspension if found to have bypassed the district technology internet security filters.

**NOTE: Repeated infractions of our Code of Conduct may result in a Behavior Plan or drop from program.**

## 1) Attendance Policy

**Good attendance is necessary for success in school and in the work world!** Personal appointments must be made for days when classes are not scheduled. In the event a student is unable to attend class due to sickness, or unavoidable circumstances:

- A parent must contact the school no later than 11 a.m. on the day of absence.
- Two types of absences are Excused and Unexcused. Reasons not identified as “excused absences” will be considered “unexcused absences.”
- Absences will only be excused for the following reasons: subpoena, documented illness, family funerals, pre-arranged absences, or school-imposed suspensions. **A note from a parent, doctor, court, or other authority must be turned into the office on the student's return to class.** The office may confirm all absences.
- To obtain the optimal learning experience, students should limit the number of absences. All academic work missed must be made up upon the student's return to school.

- **Patterns of unexcused absences can result in an attendance plan. This can result in loss of credit from class, after-school study requirements, and eventual drop from program.**
- A student arriving late to school must sign in at the main office to avoid being marked absent for the day, then go directly to class.
- Leaving school before dismissal: Any time a student must leave school prior to dismissal for an appointment, illness, or suspension, he/she must sign-out in the office with parent approval, enter the date and time and reason for leaving in the sign-out book located in the front office.
- Students cannot leave the building after arrival without following sign-out procedures. **Once you leave the building you may not return without permission from the office.**

## 2) Skipping

Any time a student has not followed the attendance/sign-out procedures, he/she will be considered SKIPPING. *The consequences of skipping are as follows: parental phone calls, loss of the opportunity to make up missed work, and loss of credit.*

## 3) Closed Campus

Enterprise High School is a closed campus. To ensure safety and provide a secure learning environment, the following must be adhered to at Enterprise:

- NO VISITORS are allowed without prior contact and administrative approval.
- **Students may not have anything delivered to school.**
- The parking lot is off limits to students between arrival and dismissal. **Students are not allowed to remain in their cars during school hours.** A student must obtain permission from a staff member to go to the parking lot during school hours, including lunch break.

## 4) Meal Service

The school participates in the National School Lunch Program and makes lunches available to students. A la carte items are available at middle school and high school. Students may also bring their own lunch to school to be eaten in the school's cafeteria. No student shall be allowed to leave the school premises during the lunch period.

## 5) Electronic Devices (cell phone, tablet, personal computer, Mac)

**Upon Entry into class, you MUST:**

Turn off your cell phone and place it in the cell phone caddy  
 Remove all headphones and air pods  
 Close all outside laptops and put them away  
 Shut down and put away all handheld games and tablets

Failure to do so will result in:

**1<sup>st</sup> Offense:** Half-hour after school detention: always on Fridays

**2<sup>nd</sup> Offense:** One-hour after school detention: always on Fridays

**3<sup>rd</sup> Offense:** One-day suspension

**4<sup>th</sup> Offense:** Three-day suspension

**5<sup>th</sup> Offense:** Dismissal from EHS

**\*\*\*Refusal to turn in device will result in automatic parent contact\*\*\***

**\*\*\*If your parents need to contact you, they MUST call the main office: 586-439-4407.**

- **School is an area of “perceived privacy”. Therefore, the taking of still pictures or video with any device, without consent, is prohibited.**
- Any emergency call may be completed in the front office.

## **6) Technology**

The Warren Woods Public Schools Acceptable Use Policy for Internet access and safety will be enforced based on the guidelines outlined in the WWPS Technology Plan. The plan may be reviewed at the district web site.

All online/digital learning experiences adhere to district/school policies regarding academic honesty and appropriate behavior.

## **7) Tobacco and Vaping**

Smoking or other use of tobacco is not allowed in school, on school property, or during school-sponsored activities at any time. **This includes the restrooms and parking lot. Students caught smoking on school property may be fined by the Warren Police Department.** Any tobacco or vape juice found on school grounds will be destroyed, and the incident will be considered an offense. **This includes electronic smoking devices.**

### *Cigarettes*

*Consequences: 1st offense - One-day suspension*

*2nd offense – Three-day suspension and parent conference*

*3rd offense - possible drop from program*

### *Vaping*

*Consequences: 1st offense - Three-day suspension*

*2nd offense – Five-day suspension and parent conference*

*3rd offense - possible drop from program*

## **8) Disrespectful Behavior**

Any behavior or evidence of behavior that harasses, teases, ridicules, embarrasses, threatens, or intimidates any other person or group of people **will not be tolerated at any time. This includes, but not limited to** race, sex, physical appearance, creed, or sexual preference. \*See discrimination policy.

*Consequences: possible drop from program, parental conference, and/or behavior plan, possible legal consequences.*

## 9) Gang Activity

The wearing of gang "colors", symbols or other paraphernalia including writings, hand signs, signs, and graffiti is not allowed in school, on individual property or school property. Headgear, such as a bandana, is considered "gang attire" and is not to be worn in school.

*Consequences: 1st offense - verbal warning  
2nd offense - possible drop from program*

## 10) Dress Code

- **All clothing must be in good taste and not disruptive to the educational environment.** Clothing that is not acceptable includes pieces that reveal excessive skin, such as exposure of front or rear cleavage. Shorts and skirts must be long enough to reach the fingertip with a full arm extension. No bare midriffs. No tank tops. The bottom of the shirt must touch the top of the pants or skirts, with no visible gap. **You will be asked to change inappropriate clothing.**
- Clothing, including footwear, must be appropriate for the student to function in all areas of the school.
- No clothing should have direct or indirect references to inappropriate material (drugs, violence, explicit content, inappropriate language, etc.)
- **No blankets are allowed in school.**

*Consequences: 1st offense - change and/or cover inappropriate clothing  
2nd offense - possible drop from program*

## 12) Driving

**No careless or reckless driving** in the parking lot, or during a student's approach or departure from school in the neighborhood. Also, no loud or offensive music is to be played. Besides school consequences, **Warren Police will ticket offenders.**

*Consequences: 1st offense - verbal warning  
2nd offense-loss of privilege to park in school lot  
3<sup>rd</sup> offense-- contact Warren Police and/or possible drop from program*

## 13) Fighting

Any student that participates, incites, or is involved in any fight or physical confrontation with another student or teacher, **while on or near any school property** or at any school sponsored event, **will be automatically ticketed by the City of Warren, plus costs,** and face immediate suspension or expulsion from Enterprise High School.



**\*\*The police do not need to witness the fight for a ticket to be issued. \*\***

#### **14) Spitting**

Spitting will not be tolerated at Enterprise High School. Spitting is prohibited by city ordinance. Spitting at someone is a physical assault and is considered fighting (see #13).

*Consequences: 1st offense – verbal warning  
2nd offense - contact Warren Police  
3rd offense - possible drop from program*

#### **15) Progress and Behavior**

- Any student who does not maintain a positive level of progress may be removed from school.
- **Any student who is highly disruptive may be removed from class and/or program.**
- **INSUBORDINATION AND FAILURE TO COOPERATE WILL NOT BE TOLERATED**

#### **16) Illegal Behavior**

Any other behavior that is illegal, in any way infringes on the rights of others, endangers others, or compromises the educational environment of the school, including but not limited to the following: vandalism, cheating, theft, drugs, drug paraphernalia and alcohol use, possession and sales of any controlled substance, gambling, extortion, and/or possession of a weapon, **WILL NOT BE TOLERATED.**

*Consequences: suspension, possible drop from program, parental conference, and/or behavior plan, possible legal consequences*

#### **17) Search and Seizure**

Search of a student and his/her possessions, including vehicles and cell phones, may be conducted at any time the student is under the authority of the Board of Education, if there is a reasonable suspicion that the student is in violation of law or school rules. A search may also be conducted to protect the health and safety of others. All searches may be conducted with **or** without a student's consent.

Anything found in a search that may be evidence of a violation of school rules or the law may be taken and held or turned over to the police. The school reserves the right not to return items which have been confiscated. During any search, students' privacy rights will be respected regarding any items that are not illegal or against school policy.

All computers located in classrooms, labs, and offices of the district are the district's property and are to be used by students, where appropriate, solely for educational purposes. The district retains the right to access and review all electronic computer files, databases, and any other electronic transmissions contained in or used with the district's computer system, and electronic mail. Students should have no expectation that any information contained on such systems is confidential or private.

A review of such information may be done by the district with or without the student's knowledge or permission. Passwords do not guarantee confidentiality, and the district retains the right to access information despite a password. All passwords or security codes must be registered with the instructor. A student's refusal to permit such access may be grounds for removal from the program.



## Room 12

E-mail Addresses: ; [Imorris@mywwps.org](mailto:Imorris@mywwps.org); [Jnostrant@mywwps.org](mailto:Jnostrant@mywwps.org); [nszymberski@mywwps.org](mailto:nszymberski@mywwps.org); [cubelhor@mywwps.org](mailto:cubelhor@mywwps.org)

### I. GRADING PROCEDURE

Computer graded work

### II. CLASS PROCEDURES

A. **MATERIALS** – Pencil/Pen & Paper for paper notes

**or**

Use of plus sign in top right corner of screen for digital notes

B. **TARDIES** - Repeated tardiness will result in loss of privileges, parent contacts, and removal from class.

### III. CLASSROOM RULES AND CONSEQUENCES

#### A. **RULES:**

1. Students may ask for one pass/fail check for each assessment if they show their written or computer notes from that lesson.
2. Absolutely no cell phone use for any reason in this classroom.
3. No food or drink in the computer lab. Please place drinks or food items at the front table.
4. Students may use academic websites only for research (No equation solver websites including Quizlet, Mathways, YouTube, etc.).
5. Return headphones (must be plugged into computer, not phone).
6. Respect all equipment.
7. No sleeping/heads down.
8. When all re-takes have been used and the student has not passed a section, the teacher will send the student back to the lecture to review before receiving another re-take.
9. No plagiarism.
10. All work must be done by the student!
11. Students must use only the Subject.com website in class.

**B. CONSEQUENCES:**

- 1st offense: Warning (parent contact).
- 2nd offense: Students will lose the pre-test and re-set privileges.
- 3rd offense: Removal from class (to the office or alternate classroom) and parent contact.

**Severe or repeated offenses may result in skipping steps and loss of online privileges at Enterprise. Cheating can result in the loss of online privileges at Enterprise.**

**Student Agreement**

I have read, I understand, and I agree to act within the limits of the above policies and those explained by my teacher. I understand that my success in this course is determined by my willingness to study and learn.

\_\_\_\_\_

Student Name (print)

\_\_\_\_\_

Student Signature

\_\_\_\_\_

Date

**Parent/Guardian Agreement**

I have read and discussed the policies found in the course syllabus with my child and he/she understands them and will act within these limits.

Communication between the teacher and parent is important to me and will benefit your child. If you have individual questions about your student's success or want an update on their progress in e2020, please feel free to email one of the teachers listed above. Please sign the following, indicating you and your child understand the class expectations on the previous pages.

Thank you,

The Enterprise Staff

Parent/Guardian Name \_\_\_\_\_ Email \_\_\_\_\_

Signature \_\_\_\_\_ Phone \_\_\_\_\_

## Warren Woods Enterprise High School

28600 SUBURBAN • WARREN, MI 48088 • PHONE: (586) 439-4407 • FAX: (586) 578-9474

*The consequences of any violation of these policies will be as determined by staff decision and may be as follows: parent-staff conference, suspension, restitution, loss of the opportunity to earn credit, and/or expulsion from the program. Where necessary, the authorities will be notified. Consequences will be determined by the severity and frequency of the violation.*

*I have read the Enterprise High School Code of Conduct and am aware of the consequences that will be enforced by the staff should I choose to participate in any activity that warrants corrective action.*

\_\_\_\_\_  
*Print Student Name*

\_\_\_\_\_  
*Student Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Parent Name*

\_\_\_\_\_  
*Parent Signature*

\_\_\_\_\_  
*Date*

**\*\*Mandatory return by first day of school with proper signatures . \*\***